MEMORANDUM

To: Dr. Thomas G. Reio

CC: Laura Lubin

From: Elizabeth Juhasz, Ph.D., IRB Coordinator

Date: February 23, 2022

Protocol Title: ""I'M AN EXPERT, TOO.” THE INSTRUCTIONAL DESIGNER-FACULTY DYAD, EXAMINING HOW INSTITUTIONAL PRACTICES INFLUENCES INSTRUCTIONAL DESIGNER WORK EXPERIENCES DURING COLLABORATIVE ONLINE COURSE DEVELOPMENT"

The Social and Behavioral Institutional Review Board of Florida International University has approved your study for the use of human subjects via the Expedited Review process. Your study was found to be in compliance with this institution’s Federal Wide Assurance (00000060).

IRB Protocol Approval #: IRB-22-0057 IRB Approval Date: 02/23/22
TOPAZ Reference #: 111010 IRB Expiration Date: 02/23/25

As a requirement of IRB Approval you are required to:

1) Submit an IRB Amendment Form for all proposed additions or changes in the procedures involving human subjects. All additions and changes must be reviewed and approved by the IRB prior to implementation.
2) Promptly submit an IRB Event Report Form for every serious or unusual or unanticipated adverse event, problems with the rights or welfare of the human subjects, and/or deviations from the approved protocol.
3) Utilize copies of the date stamped consent document(s) for obtaining consent from subjects (unless waived by the IRB). Signed consent documents must be retained for at least three years after the completion of the study.
4) Receive annual review and re-approval of your study prior to your IRB expiration date. Submit the IRB Renewal Form at least 30 days in advance of the study’s expiration date.
5) Submit an IRB Project Completion Report Form when the study is finished or discontinued.

HIPAA Privacy Rule: N/A

Special Conditions: N/A

For further information, you may visit the IRB website at http://research.fiu.edu/irb.